

Meeting Minutes

[SCHOOL NAME]

Date: [October 22, 2018]

Time: [4:00 PM]

Location: [Hutchinson ES Media Center]

I. Call to order:

II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Mr. Trimble for Dr. Shuanta Broadway	P
Parent/Guardian	Tanika Cole	P
Parent/Guardian	Dawn Felton	P
Parent/Guardian	Courtney Ogletree	A
Instructional Staff	Joni Johnston	P
Instructional Staff	Krystil Oliver	P
Instructional Staff	Kimberly Johnson	P
Community Member	Catherine Jones	A
Community Member	Michael Hopkins	P
Swing Seat	Shereen Zimmerman	P
Student <i>(High Schools)</i>	N/A	

Quorum Established: [Yes]

III. Action Items

a. Approval of GO TEAM Agenda

- i. Motion – S. Zimmerman
- ii. So Moved –K. Oliver
- iii. Unanimous approval

b. Approval Of GO Team Minutes

- i. Motion – K. Oliver
- ii. So Moved – K. Johnson
- iii. Unanimous Approval

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IV. Discussion Items

a. GO TEAM Summit Recap

- i. All members are required to complete a background check
- ii. Need: Family Engagement and Communications Committee (tabled)
 - 1. Chaired by a GO TEAM Member
- iii. CCRPI: the final school report will be released 10/29/18; the formula for school results and scoring has changed again this year

V. Information Items

a. Principal's Report

- i. Climate Surveys are coming: Student, Parent, Teacher
 - 1. SEL will be used as way to incorporate dialogue and ensure student understanding of questions and expectations
 - 2. How and When do students survey (3rd – 5th)
 - a. Optimal conditions
 - b. iPads and Thin Clients
 - 3. Admin. Team is making an effort to recognize accomplishments, better rewards/accolades for teachers, focus on competency

VI. Announcements/Next Steps

- i. Removal of Community Member C. Jones from the GO Team
- ii. Vote in a Family Engagement & Communication Committee Chair

VII. Adjournment

Motion made by: [D. Felton]; So Moved by: [K. Oliver]

Members Approving: All

Members Opposing: None

Members Abstaining: None

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ADJOURNED AT [4:45 PM]

Minutes Taken By: [Joni Johnston]

Position: [Secretary]

Date Approved: [Insert Date When Approved]